



POLK COUNTY COMMISSIONERS COURT

September 24, 2013

10:00 A.M.

2013-120

Polk County Courthouse, 3rd floor

Livingston, Texas

NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

Agenda Topics

~~Persons wishing to provide Public Comment must complete and submit a *Public Participation Form* to the County Clerk prior to the Call To Order. ** Please turn off (or mute) all cell phones and pagers. **~~

1. CALL TO ORDER.

- Invocation
- Pledges of Allegiance

2. PUBLIC COMMENTS

This item is included to allow public comments on topics that may or may not appear on this agenda. However, in accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of five (5) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

3. INFORMATIONAL REPORTS

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

4. OLD BUSINESS (TABLED FROM LAST AGENDA)

- A. CONSIDER APPROVAL OF COUNTY CLERK'S REQUEST FOR APPOINTMENT OF ELECTION JUDGES AND ALTERNATES.
- B. APPROVE MINUTES OF PREVIOUS MEETING/S: AUGUST 27, 2013 (SPECIAL & REGULAR SESSIONS) AND SEPTEMBER 3, 2013 (SPECIAL SESSION).

NEW BUSINESS

- 5. ANNOUNCE AND APPROVE APPOINTMENT OF TEXAS AGRILIFE EXTENSION FAMILY AND CONSUMER SCIENCE AGENT FOR POLK COUNTY.
- 6. CONSIDER APPROVAL OF COUNTY CLERK AND DISTRICT CLERK FEES AUTHORIZED BY H.B.1513 TO AMEND GOV'T CODE, SEC. 51.305(b), 51.317(b)(5), 101.0611(7-a) AND L.G.C. SEC. 118.011(b)(2), (f), EFFECTIVE JANUARY 1, 2014, INCREASING RECORDS ARCHIVE FEE FROM \$5 TO \$10.
- 7. RE-CONSIDER FY2014 BUDGET TO INCLUDE INCREASED DISTRICT CLERK AND COUNTY CLERK FEES AUTHORIZED BY HB1513, EFFECTIVE JANUARY 1, 2014 AND TO INCLUDE WARRANT SERVICE PROGRAM SUPPLEMENT FOR CONSTABLES PCTS. 2 AND 3 IN THE AMOUNT OF \$10,000 EACH WITH ASSOCIATED BENEFITS, TOTALING \$24,373.46, AS APPROVED SEPTEMBER 10, 2013, UTILIZING GENERAL FUND BALANCE.

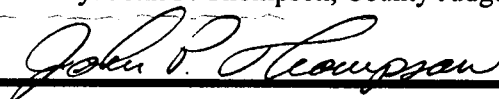
8. **CONSIDER APPROVAL OF REVISED ORDER SETTING ELECTED OFFICIALS SALARIES, EXPENSES AND ALLOWANCES FOR FY2014 TO INCLUDE WARRANT SERVICE PROGRAM SUPPLEMENTS FOR CONSTABLES PCT 2 AND 3.**
9. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).
- A. APPROVE MINUTES OF PREVIOUS MEETING/S: September 10, 2013 (Special and Regular Sessions).
 - B. APPROVE BUDGET REVISIONS, AS PRESENTED BY THE COUNTY AUDITOR AND BUDGET AMENDMENTS, AS SUBMITTED AND REVIEWED BY COURT APPOINTED COMMITTEE.
 - C. APPROVE SCHEDULE OF BILLS.
 - D. APPROVE PERSONNEL ACTION FORMS.
 - E. APPROVE OFFERS TO PURCHASE TAX FORECLOSED PROPERTIES: (PCT 1) RESERVE "C-5", SECTION 2, OAK TERRACE ESTATES, CAUSE NO. T11-059; TRACT 30B, .500 OF AN ACRE, T. BURRIS SURVEY, ABSTRACT 10, CAUSE NO. T11-546; (PCT 2) LOT 99, BLOCK 1, SECTION 3, TWIN HARBORS, CAUSE NO. T08-191; LOTS 18 AND 19, ONALASKA EAST, CAUSE NO. T12-027; LOT 21, ONALASKA EAST, CAUSE NO. T12-028; RESERVE A, ONALASKA EAST, CAUSE NO. T12-511; (PCT 3) SOUTH ½ OF LOT 2, BLOCK 5, WEST END, CAUSE NO. T00-252.
 - F. APPROVE RESOLUTION AUTHORIZING THE COUNTY JUDGE TO EXECUTE A LETTER OF WAIVER FOR PAYMENT IN LIEU OF TAXES (PILOT) TO THE HOUSING AUTHORITY OF THE CITY OF LIVINGSTON.
 - G. APPROVE REQUEST OF CRC COORDINATOR FOR REIMBURSEMENT OF TRAVEL EXPENSES TO ATTEND CERTIFIED RETIREMENT COMMUNITY WORKSHOP IN THE AMOUNT OF \$114.13.
 - H. APPROVE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE COLLEGE-COMMERCE CENTER/SHELTER PROJECT.
 - I. RESCIND PREVIOUS ORDER SETTING POLK COUNTY JUROR REIMBURSEMENT FOR FY2014 AND APPROVE (REVISED) ORDER INCREASING REIMBURSEMENT FOR ATTENDANCE AFTER THE FIRST DAY OF SERVICE FROM \$34/DAY TO \$40/DAY PURSUANT TO THE SEPTEMBER 1, 2013 EXPIRATION OF SB1704.
 - J. APPROVE PRELIMINARY PLAT FOR PARK AT FOUR CORNERS PHASE FOUR, A SUBDIVISION LOCATED IN PRECINCT 2, POLK COUNTY.
 - K. APPROVE INTERLOCAL AGREEMENT WITH CITY OF HUNTSVILLE FOR LANDFILL SERVICES, PENDING LEGAL REVIEW.
 - L. APPROVE ADDENDUM TO AGREEMENT FOR ARCHITECTURAL SERVICES RELATED TO THE COURTHOUSE EMERGENCY GRANT TO INCLUDE ADDITIONAL SCOPE OF WORK RELATED TO PREPARATION AND PRESENTATION AT THE TEXAS HISTORICAL COMMISSION QUARTERLY MEETING IN OCTOBER.
 - M. APPROVE EMERGENCY MANAGEMENT COORDINATOR'S REQUEST FOR SOUTHEAST TEXAS REGIONAL ADVISORY COUNCIL (SETRAC) USE OF OFFICE SPACE LOCATED IN THE EMERGENCY MANAGEMENT DEPARTMENT - POLK COUNTY OFFICE ANNEX, FOR SERVICES TO POLK COUNTY, INCLUDING AID DURING EMERGENCIES, DISASTERS AND CASUALTY EVENTS AND AMEND ORDER AUTHORIZING AND ASSIGNING SPACE IN COUNTY OWNED BUILDINGS.
10. **CONSIDER ACTION RELATING TO THE REGULAR COMMISSIONERS COURT SESSION SCHEDULED FOR TUESDAY, OCTOBER 8, 2013 DUE TO CONFLICT WITH THE COUNTY JUDGES AND COMMISSIONERS ANNUAL CONFERENCE.**

11. DISCUSS AND DETERMINE DISPOSITION OF ORIGINAL GENERATORS REMOVED FROM IAH SECURE ADULT DETENTION FACILITY UPON INSTALLATION OF GENERATORS ACQUIRED UNDER DISASTER RECOVERY GRANT.
12. CONSIDER NOMINATIONS FOR POLK CENTRAL APPRAISAL DISTRICT BOARD MEMBERS.
13. SELECT COUNTY SICK LEAVE POOL COMMITTEE BY RANDOM DRAWING.
14. CONSIDER WHETHER CIRCUMSTANCES CONTINUE TO EXIST IN THE UNINCORPORATED AREAS OF THE COUNTY CREATING A PUBLIC SAFETY HAZARD THAT WOULD BE EXACERBATED BY OUTDOOR BURNING PROHIBITED UNDER THE COMMISSIONERS COURT (BURN BAN) ORDER ADOPTED ON SEPTEMBER 10, 2013, AND TAKE ANY NECESSARY ACTION ON THE COURT'S FINDINGS.
15. CONSIDER ANY/ALL NECESSARY ACTION REGARDING ANNUAL BIDS #2014-01 THROUGH 2014-09 FOR PURCHASE OF PRECINCT ROAD MATERIALS; BULK LIMESTONE ROAD BASE; TIRES & TUBES; OIL, GREASE, GASOLINE & DIESEL; PEST CONTROL SERVICES; AND MOTOR GRADER BLADES.

ADJOURN

By: John P. Thompson, County Judge

Posted: Thursday, September 19, 2013



I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday, September 19, 2013 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas (www.co.polk.tx.us)

FILED FOR RECORD

SCHELANA WALKER, COUNTY CLERK

2013 SEP 19 PM 3:28

BY: *Sprayberry* (Deputy)

Schelana Walker
SCHELANA WALKER
POLK COUNTY CLERK